

Guidelines for *Technical Soaring* Correspondence

(adapted November 2009 from the Journals of the American Meteorological Society)

Correspondence containing comments on articles or notes that have been published in the Journal may be submitted for publication provided that the article or note appeared within the previous two years. (This time limit may be waived at the discretion of the chief editor.)

A copy of the correspondence or comments will be sent by the editor to the author of the paper being commented on (only the corresponding author in the case of a multi-authored paper). The author of the original paper, then, will have two months to submit a reply to the correspondence. This time limit applies only if the author wishes the reply to appear in the same issue of the journal as the correspondence.

If a reply is submitted by the original author *after* the two month deadline, it may, if found acceptable, appear in a later issue of the journal. In such cases, the author of the correspondence will be given the opportunity to publish a response along with the reply following a procedure equivalent to that followed using the guidelines for the usual correspondence and reply cycle given below. Nevertheless, no reply to correspondence is considered for publication if it is submitted more than one year after the correspondence has appeared in the journal.

The reply, once received, will be sent to the author of the correspondence, who may then withdraw the correspondence (in which case neither the correspondence nor the reply would be published), revise the correspondence (within one month of receiving the reply), or leave the correspondence unchanged. If the correspondence is revised, it is sent to the original author of the paper, who then has the opportunity to amend the reply.

The editor may decide to have the correspondence and reply reviewed at any stage of this process. A second correspondence from the same person on the same original paper will not, in general, be accepted.

If two or more comments from different persons are submitted on a single paper, they may each be considered for publication. If their contents are judged by the editor to be quite similar, however, the correspondence received first may be accepted and the later correspondence rejected. The author of the original paper will be encouraged to combine his or her replies to all comments into a single reply.

The format for the correspondence should follow that for an article (see www.ostiv.fai.org (editor)) except no abstract should be submitted nor section heading used. The title should read "Comments on (insert title of the article)". Both the correspondence and reply should be no more than **three pages** including figures, tables and references.